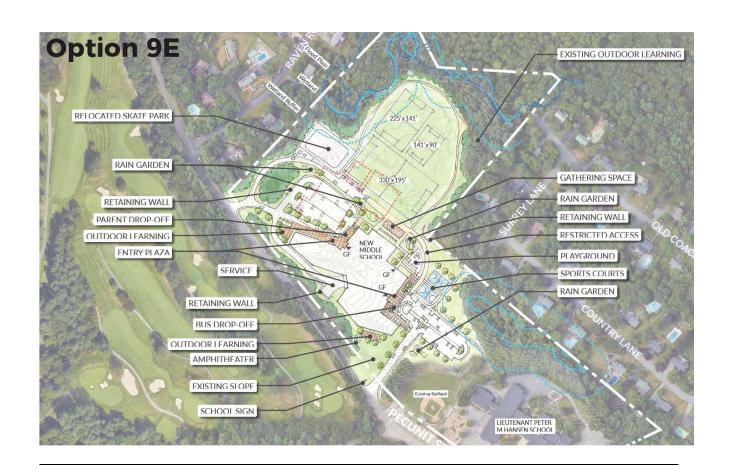


WILLIAM H. GALVIN MIDDLE SCHOOL

Canton, MA



OPM Monthly Project Update Report March 2024

FS	SD DD	CD	BIDDING	CONSTRUCTION	CLOSEOUT	SITE
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The Project Team submitted the Preferred Schematic Report (PSR) to the MSBA on February 5th, and presented the preferred option to the MSBA's Facilities Assessment Subcommittee on March 13th.

With the PSR submitted, the team has moved into Schematic Design (SD) to develop the preferred option further and will be submitting the SD Report to the MSBA on June 27th, which will put the project on the August 28th MSBA Board of Directors meeting for MSBA approval. With that approval in hand, which also identifies the MSBA maximum grant amount, the Town will be looking for community approval of the project through a Special Town Meeting in November, followed by a Town-wide debt exclusion vote in December.

Construction Manager at-Risk procurement is underway. The SBC voted to move forward with this construction delivery approach at their January 24th meeting, and at their February 29th meeting appointed an 8-person Prequalification and Selection Subcommittee to select a CM. Procurement is a two-step process, the first of which is soliciting Statements of Qualifications (SOQ) packages from CM firms – those were due on March 6th with 7 firms submitting SOQs. The subcommittee reviewed these SOQs and determined that 6 firms were qualified to receive an invitation to submit a proposal. Firms then are expected to submit proposals by April 11th, which will be followed by interviews on April 22nd and 23rd. The Selection Committee will then rank firms based on their technical proposal and interviews before opening the price proposals. Once price proposals are open, firms are ranked again and the project moves forward with the most advantageous firm.

The project is currently on target to hit the following updated milestone dates:

- October 27, 2023 Preliminary Design Program (PDP) Submission due to MSBA for staff review SUBMITTED
- February 5, 2024 Preferred Schematic Report (PSR) to MSBA SUBMITTED
- March 13, 2024 FAS Meeting
- April 24, 2024 MSBA Board of Directors Meeting to approve PSR
- June 27, 2024 Schematic Design (SD) Report to be submitted to MSBA
- August 28, 2024 MSBA Board of Directors Meeting for Project Scope & Budget
- District Vote: Fall 2024

TASKS COMPLETED THROUGH MARCH 2024

The following tasks were completed in the month of March 2024:

03/01/24 Working Group Meeting 03/06/24 Project Team Meeting

03/06/24 CMR Statements of Qualifications due



03/06/24	Pre-FAS Meeting with MSBA Staff
03/08/24	Site Design Meeting
03/13/24	Project Team Meeting
03/13/24	Facilities Assessment Subcommittee (FAS) Meeting
03/13/24	CMR Prequalification / Selection Subcommittee Meeting #1
03/15/24	Sustainability Design Meeting
03/20/24	Project Team Meeting
03/20/24	School Building Committee Meeting
03/22/24	Working Group Meeting
03/27/24	Project Team Meeting
03/29/24	Working Group Meeting

II. TASKS PLANNED FOR APRIL 2024

The following tasks are planned for the month of April 2024:

04/02/24	Project Team Meeting
04/05/24	Working Group Meeting
04/10/24	Project Team Meeting
04/11/24	CMR Proposals due
04/12/24	Working Group Meeting
04/17/24	Project Team Meeting
04/22/24	CMR Interviews – Day 1
04/23/24	CMR Interviews – Day 2
04/24/24	Working Group Meeting
04/26/24	Follow Up Safety and Security Meeting

III. PROJECT BUDGET OVERVIEW

Expenditures against the budget totaled \$109,717.84 this month, which consisted of OPM and Designer fees related to the Feasibility Study phase.

Refer to the attached Total Project Budget Status Report and Cash Flow Charts, dated March 31, 2024.

IV. PROJECT SCHEDULE OVERVIEW

The project is currently on target to hit the following milestone dates:

- October 27, 2023 Preliminary Design Program (PDP) Submission due to MSBA for staff review SUBMITTED
- February 5, 2024 Preferred Schematic Report (PSR) to MSBA SUBMITTED



- March 13, 2024 Facilities Assessment Subcommittee (FAS) Meeting
- April 24, 2024 MSBA Board of Directors Meeting to approve PSR
- June 27, 2024 Schematic Design (SD) Report to be submitted to MSBA
- August 28, 2024 MSBA Board of Directors Meeting for Project Scope & Budget

District Vote: Fall 2024

V. CONTRACT AMENDMENTS/BUDGET TRANSFERS

There were no contract amendments or budget transfers during the month of March 2024. Refer to the attached Total Project Budget Status Report, dated March 31, 2024.

VI. MBE / WBE PARTICIPATION

The Minority Business Enterprise (MBE) participation goal is 5.4% and for Women Business Enterprise (WBE) participation, the goal is 10.4%. Based on the Designer Subcontracts awarded for the Feasibility Study/Schematic Design Phase, the percentage of fee for MBE is 8.1% and WBE is 18.7% for a combined total MBE/WBE participation of 26.8%. The percentages will be updated for the later phases of Design Development through Closeout of the project.

Update for February 2024:

Minority Hours: 0 Minority Workforce Participation: 0% Women Hours: 440.50 Women Workforce Participation: 50.1%

Total Hours Worked: 879.25

VII. COMMUNITY OUTREACH

LeftField has developed a website for the Galvin Middle School project that will be used throughout the project to keep the community up to date with the latest information. Approved meeting minutes, agendas, monthly reports, MSBA submissions, presentation materials, and more will be posted to the website.

VIII. ATTACHMENTS

MSBA Online Report Submission, dated April 12, 2024
Monthly Invoice Packet, dated March 20, 2024
Total Project Budget Status Report, dated March 31, 2024
Monthly and Cumulative Cash Flow Reports, dated March 31, 2024
Preliminary Project Schedule, dated March 31, 2024

DRAFT

Leftfield, LLC Jennifer Carlson		Progress Report as of Date 3/31/2024		
District Name	Canton	MSBA ID	202100500305	
School Name	Wm H Galvin Middle	Project Name		
OPM Firm Name	Leftfield, LLC	School Building Committee Representative	Derek Folan	
Project Director	Jennifer Carlson	Total Project Budget (ProPay)	\$1,500,000	
Designer Firm Name	Ai3 Architects LLC	Encumbered (Reporting Period)	\$0	
Principal	James S Jordan	Encumbered (to Date)	\$1,443,760	
General Contractor Firm Name		Total Project Invoices Received (to Date)	\$951,118	
General Contractor Contact Name		Project Completion Percentage	63%	

OPM Leftfield, LLC			Progress Rep	oort as of Date 3/31/2024
Contract Summary			Payment Summary	
Original Contract Amount		\$346,000	Total Contract Amount	\$355,900
Contract Amendments (to Date)		1	Invoices Paid (to Date)	\$217,500
Value of Contract Amendments (to Da	ate)	\$9,900	Invoices Received (Reporting Period)	\$17,300
Total Contract Amount		\$355,900	Contract Amount Remaining	\$121,100
Contract Amendments as Percentage	of Original Contract Amount	2.9%		
OPM Activities (Reporting Period)	The following tasks were con I. 03/01/24 Working Group M II. 03/06/24 Project Team Me III. 03/06/24 Pre-FAS Meetir V. 03/06/24 Site Design Mee VI. 03/13/24 Project Team M VII. 03/13/24 Project Team M VII. 03/13/24 CMR Prequalif IX. 03/15/24 Sustainability De X. 03/20/24 Project Team M XI. 03/20/24 Project Team M XI. 03/20/24 Working Group XIII. 03/27/24 Project Team M XIV. 03/29/24 Working Group XIV. 03/29/24 Working Group	eeting seting s of Qualification ng with MSBA Sting eeting sement Subcommication / Selection esign Meeting ecting Committee Me Meeting Meeting Meeting Meeting Meeting Meeting	ons due Staff amittee (FAS) Meeting on Subcommittee Meeting #1	
Project Budget Status	the Feasibility Study phase.		9,717.84 this month, which consisted of OPM an Status Report and Cash Flow Charts, dated March	-
MSBA Closeout Status	This project is in Feasibility S	, ,	natus report and Gasii i low Gharts, dated March	101, 2027.
Potential Issues	There are no potential issues	•	is time.	

DESIGNER Ai3 Architects LLC		Progress Report	as of Date 3/31/2024
Contract Summary		Payment Summary	
Original Contract Amount	\$1,087,860	Total Contract Amount	\$1,087,860
Contract Amendments (to Date)	0	Invoices Paid (to Date)	\$733,619
Value of Contract Amendments (to Date)	\$0	Invoices Received (Reporting Period)	
Total Contract Amount	\$1,087,860	Contract Amount Remaining	\$354,241
Contract Amendments as Percentage of Original Contract Amount	0.0%		
MBE/WBE		Workforce Participation	
MBE Percentage	5.4%	Total Hours	879
MBE Actual	8.1%	Minority Hours	0
WBE Percentage	10.4%	Minority Percentage	0.0%
WBE Actual	18.7%	Minority Workforce Participation	
		Female Hours	441
		Female Percentage	50.1%
		Female Workforce Participation	

RFIs and Submittals					
RFIs Issued (Reporting Period)					
Total RFIs Issued (to Date)		0			
Remaining Open RFIs – Past 30 Days					
Notes					
Remaining Open RFIs – Past 60 Days					
Notes					
Remaining Open RFIs – Past 90 Days					
Notes					
Submittals Received (Reporting Period)					
Total Submittals Received (to Date)		0			
Submittals Reviewed (Reporting Period)					
Total Submittals Reviewed (to Date)		0			
Comments (Remaining Open Submittals)					
Phase	Feasibility Study	Phase Scheduled Completion Date	4/24/2024		
Designer Activities (Reporting Period)	I. 03/01/24 Working Group Meeting II. 03/06/24 Project Team Meeting III. 03/06/24 CMR Statements of Qualifications due IV. 03/06/24 Pre-FAS Meeting with MSBA Staff V. 03/08/24 Site Design Meeting VI. 03/13/24 Project Team Meeting VII. 03/13/24 Project Team Meeting VIII. 03/13/24 Facilities Assessment Subcommittee (FAS) Meeting VIII. 03/13/24 CMR Prequalification / Selection Subcommittee Meeting #1 IX. 03/15/24 Sustainability Design Meeting X. 03/20/24 Project Team Meeting XI. 03/20/24 School Building Committee Meeting XII. 03/22/24 Working Group Meeting XIII. 03/27/24 Project Team Meeting				
30 Day Look Ahead	XIV. 03/29/24 Working Group Meeting The following tasks are planned for the month of April 2024: XV. 04/02/24 Project Team Meeting XVII. 04/05/24 Working Group Meeting XVIII. 04/10/24 Project Team Meeting XVIII. 04/11/24 CMR Proposals due XIX. 04/11/24 Working Group Meeting XX. 04/17/24 Project Team Meeting XXI. 04/22/24 CMR Interviews – Day 1 XXII. 04/23/24 CMR Interviews – Day 2 XXIII. 04/24/24 Working Group Meeting XXIV. 04/26/24 Follow Up Safety and Security Meeting				
Commissioning Consultant	Not yet assigned.				
Commissioning Consultant Status	Not yet assigned.				

Payment Summary Total Contract Amount
Total Contract Amount
Invoices Paid (to Date)
Invoices Received (Reporting Period)
Contract Amount Remaining
ined
Workforce Participation
Total Hours
Minority Hours
Minority Percentage
Minority Workforce Participation
Female Hours
Female Percentage
Female Workforce Participation

Progress Report as of Date 3/31/2024

GENERAL CONTRACTOR

Schedule Assessment							
Notice to Proceed Date							
Physical Progress							
Substantial Completion Date (Reported)							
Substantial Completion Date (Contract)							
Substantial Completion Date (Certificate)							
Construction Progress (Reporting Period)							
Day Look Ahead							
Overall Schedule Assessment							
Problems Identified (Schedule or Construction)							
Quality Control							
Safety Compliance							
Number of Claims (to Date)							
Value of Claims (to Date)							
Comments							
Recorded Manpower (Reporting Period)							
Contractor Closeout Status							
<u>Certification</u>							
report and attached hereto are true and acc Project Director/Project Manager	e best of his/her knowledge, the information contained in this monthly curate.						
Jen Carlson	Print Name						
-060	Signature						
April 12, 2024	Date						
	Buto						



MEMORANDUM

To: William H. Galvin Middle School Building Committee

From: Jen Carlson, LeftField, LLC

Date: March 20, 2024

Re: William H. Galvin Middle School Project – February 2024 Invoice Summary

Cc: Jim Rogers, Lynn Stapleton, Linda Liporto, LeftField, LLC

Enclosed for approval and processing, please find the following invoices:

INVOICES	INVOICES					
Invoice Date	Vendor	Invoice #	Budget Category	Description of Services	Invoice \$	
02/29/24	LeftField	12	OPM –Feasibility Study/ Schematic Design	OPM Feasibility Study Services for: February 1 – February 29, 2024	\$17,300.00	
02/29/23	Ai3	008B	A/E - Feasibility Study/ Schematic Design	A/E - Feasibility Study Basic Services February 1 – February 29, 2024	\$70,000.00	
02/29/24	Ai3	OO6E	OPM – Feasibility Study/ Schematic Design	A/E - Feasibility Study Extra Services (within the Contract) February 1 – February 29, 2024	\$22,417.84	
				Ai3 Invoice Total: (For Reference Only)	\$92,417.84	
				TOTAL:	\$109,717.84	

The invoices listed above are consistent with the approved Total Project Budget and to the best of our knowledge, are eligible for reimbursement from the Massachusetts School Building Authority. LeftField, LLC recommends that the invoices be approved and paid.

The March 2024 OPM Monthly Report will be electronically submitted to the MSBA and to the School Building Committee and Canton Public Schools by the April 12, 2024 deadline. All invoices above will be included in the March 2024 Project Budget Report unless rejected by the School Building Committee. If you have any questions, please feel free to contact Jen Carlson, Owner's Project Manager, LeftField, LLC.



Mr. Derek Folan Superintendent Canton Public Schools 960 Washington Street Canton, MA 02021

FOR: Project Management Services
Galvin Middle School Project
55 Pecunit Street, Canton, MA 02021

Professional Services from February 1 to February 29, 2024

OPM Services	Amount	
2/29/2024	Feasibility Study/Schematic Design Services:	\$ 17,300.00

Total Labor: \$ 17,300.00

Reimbursable Expenses	Amount
Reimbursables 02/01/24 - 02/29/24	\$0.00
	\$0.00

Total Expenses: \$0.00

Total this Invoice: \$ 17,300.00

Invoice Date: 2/29/24

12

Invoice No:

				Total	
Contract Status	Budget	Previous	Current	To Date	Balance
Feasibility Study/Schematic Design Phase	\$346,000	\$190,300	\$17,300	\$207,600	\$138,400
Design Development Phase	\$0	\$0	\$0	\$0	\$0
Construction Documents Phase	\$0	\$0	\$0	\$0	\$0
Bid Phase	\$0	\$0	\$0	\$0	\$0
Construction Phase	\$0	\$0	\$0	\$0	\$0
Closeout Phase	\$0	\$0	\$0	\$0	\$0
OPM Services Total:	\$346,000	\$190,300	\$17,300	\$207,600	\$138,400
Reimbursable Expenses Total:	\$0	\$9,900	\$0	\$9,900	\$0
Total Contract:	\$346,000	\$200,200	\$17,300	\$217,500	\$138,400

Please Remit Payment To:

LeftField, LLC P.O. Box 307 Hingham, MA 02043



ARCHITECT / ENGINEER REQUEST FOR PAYMENT

Ai3 Architects LLC 111 Speen Street, Suite 300 Framingham, MA 01701

Telephone: (508) 358-0790 Fax: (508) 358-0791

MSBA ID:

Contract for: William H. Galvin Middle School

Town of Canton

ATTN: Stephen Marshall, Director of Finance & Operations

801 Washington Street Canton, MA 02021

Telephone: Fax:

Period Ending: February 29, 2024

BASIC SERVICES

Invoice 0008B-2303.00

Pro	oject Phase	 pproved Budget	Percent of Total	Δ	reviously approved ayments	100,750	Request is Period	Co	Total emplete to Date	% Complete	Bala	nce to Finish
	Feasibility Study Phase	\$ 550,000.00		\$	550,000.00	\$		\$	550,000.00	100.00%	\$	
Fu	Ill Schematic Design Phase	\$ 350,000.00		\$		\$	70,000.00	\$	70,000.00	20.00%	\$	280,000.00
D	Design Development Phase	N/A		\$	-	\$	-	\$	-	1	\$	
Cons	struction Documents Phase	N/A		\$		\$	-	\$			\$	
	Early Bid Packages	N/A		\$	20	\$	-	\$	5 1		\$	-
	Bidding Phase	N/A		\$	4.	\$	-	\$			\$	
Constru	action Administration Phase	N/A		\$	-	\$	-	\$	-		\$	
	Completion Phase	N/A		\$	- 5.0	\$		\$	-		\$	
1	Totals	\$ 900,000.00		\$	550,000.00	\$	70,000.00	\$	620,000.00	68.89%	\$	280,000.00

Architect:	San San San	Reviewed: Project Manager	Approved:
Firm: Al3 A	rchitects LLC	Firm: LeftField	LGU: Town of Canton
By:		Ву:	By:
Date:	2.29.14	Date:	Date:
			MSBA Form 3012



Ai3 Architects LLC 111 Speen Street, Suite 300 Framingham, MA 01701

Telephone: 508-358-0790 Fax: 508-358-0791

MSBA ID:

Contract for: William H. Galvin Middle School

Town of Canton

ATTN: Stephen Marshall, Director of Finance & Operations 801 Washington Street

Canton, MA 02021

Telephone: Fax:

Period Ending:

February 29, 2024

EXTRA SERVICES

Invoice 0006E-2303.00

Project Phase	MSBA Cost Codes	Approved Budget	Percent of Total	A	reviously pproved ayments	District	Request nis Period	Co	Total omplete to Date	% Complete	Balance to Finis
Phase 1 & 2: Site Surveyor - Full Topographical & Boundary Survey		\$ 97,500.00	1	\$	11,360.00	\$	15,435.00	\$	26,795.00	27.48%	\$ 70,705.
Phase 1: Preliminary Geotechnical Evaluation of Proposed Site Area		\$ 33,000.00		\$	33,000.00	\$		\$	33,000.00	100.00%	\$
Phase 1: Hazardous Materials Survey & Inspection Services		\$ 1,980.00		1						7.18.4.4	
Phase 1: Destruction Testing for Hazardous Materials Survey & Inspection				\$	5,830.00	5	×	\$	5,830.00	100.00%	\$
Services		\$ 3,850.00									
Phase 1; Traffic Study		\$ 13,310.00		\$	10,734.52	\$	2,322,58	\$	13,057.10	98.10%	\$ 252.
Phase 1: Environmental Site Assessment		\$ 3,812.00		\$	3,811.50	\$	-	\$	3,811.50	100.00%	\$ 0.
Phase 1: Environmental Permitting & Coordination with Town and State Officials	1	\$ 16,500.00		\$	8,047.05	\$	4,660.26	\$	12,707.31	77.01%	\$ 3,792.
Phase 1: Wetland Delineations		\$ 4,235.00		\$	4,235.00	\$		\$	4,235.00	100.00%	\$
Phase 1. Soil Characterization		\$ 9,438.00		\$	9,438.00	\$		\$	9,438.00	100.00%	\$
Phase 1: Hydrant Flow Testing		\$ 4,235.00		\$	4,235.00	\$	-	\$	4,235.00	100.00%	\$
Totals		\$ 187,860.00		\$	90,691.07	\$	22,417.84	\$	113,108.91	60.21%	\$ 74,751.

		Totals	\$ 187,860.00	\$	90,691.07 \$	22,417.84 \$	113,108.91	60.21% \$	74,751
Architect: Firm: Ai3 Archite	ects LLC		Reviewed: Project M Firm: LeftField	lanager		11.54	proved: iU: Town of C	anton	
By /			Ву:			By:			
Date:	2.29.24		Date:			Dat	e:		
							MSE	A Form 3012	

Bill from

Bill to

Traverse Landscape Architects

Ai3 Architects

150 Chestnut Street, 4th Floor

Providence, RI 02903

United States

111 Speen St., Suite 300 Framingham, MA 01701

Project K1056

Services through

Canton-Galvin Middle School

Dec 1, 2023 - Dec 31, 2023

Invoice #	Terms	Issue date	Due date	Total due
K1056-006	Net 30	Jan 30, 2024	Feb 29, 2024	\$30,194.05

Fixed Fee Services

PHASE	PLANNED	PREVIOUSLY BILLED (\$)	PREVIOUSLY BILLED (%)	% COMPLETE	CURRENT DUE
Feasibility	\$38,000.00	\$28,140.00	74%	(93%)	\$7,010.00
Schematic Design	\$24,000.00	\$0.00	0%	(8%)	\$1,881.60
Survey	\$97,500.00	\$11,360.00	11%	27%	\$15,435.00
Wetland Delineation	\$3,850.00	\$3,850.00	100%	100%	\$0.00
Phase I Traffic	\$12,100.00	\$9,758.65	80%	98%	\$2,111.44
Phase I Env. Assess	\$3,465.00	\$3,465.00	100%	100%	\$0.00
Hydrant Flow Test	\$3,850.00	\$3,850.00	100%	100%	\$0.00
Preliminary Permitting	\$15,000.00	\$7,315.50	48%	74%	\$3,756.00
Total for Fixed Fee Services	\$197,765.00	\$67,739.15	34%	50%	\$30,194.05

Grand Total Due

\$30,194.05

Outstanding invoices: \$40,178.74

Invoice #	Due date	Balance due
K1056-004	Dec 17th, 2023	\$19,472.82
K1056-005	Jan 21st, 2024	\$20,705.92

Please remit payment to: Traverse Landscape Architects, 150 Chestnut St. 4th Floor, Providence, RI 02903



February 29, 2024

Mr. Stephen Marshall, Director of Finance & Operations Town of Canton 801 Washington Street Canton, MA 02021

Dear Stephen,

The following invoice is for Traverse Landscape Architects' time spent-to-date on the "Phase 1: Traffic Study" item for William H. Galvin Middle School:

TRAVERSE LANDSCAPE ARCHITECTS	
01/30/24 Invoice #K1056-006 – Galvin Middle School	\$ 2,111.44
SUBTOTAL	\$ 2,111.44
10% Administrative Mark-Up as per Article 9.1 of the Contract	
for Designer Services:	\$ 211.14

This GRAND TOTAL amount of \$2,322.58 is shown in our Architect / Engineer Request For Payment 0006E-2303.00 for the period ending February 29, 2024 for EXTRA Services.

If you have any questions, please feel free to contact me.

Sincerely,

Kristen Baker, Principal | Office Manager

Ai3 Architects LLC

Bill from

Bill to

Traverse Landscape Architects

Ai3 Architects

150 Chestnut Street, 4th Floor

Providence, RI 02903

United States

111 Speen St., Suite 300 Framingham, MA 01701

Project K1056

Services through

Canton-Galvin Middle School

Dec 1, 2023 - Dec 31, 2023

Invoice #	Terms	Issue date	Due date	Total due
K1056-006	Net 30	Jan 30, 2024	Feb 29, 2024	\$30,194.05

Fixed Fee Services

PHASE	PLANNED	PREVIOUSLY BILLED (\$)	PREVIOUSLY BILLED (%)	% COMPLETE	CURRENT DUE
Feasibility	\$38,000.00	\$28,140.00	74%	93%	\$7,010.00
Schematic Design	\$24,000.00	\$0.00	0%	(8%)	\$1,881.60
Survey	\$97,500.00	\$11,360.00	11%	27%	\$15,435.00
Wetland Delineation	\$3,850.00	\$3,850.00	100%	100%	\$0.00
Phase I Traffic	\$12,100.00	\$9,758.65	80%	98%	\$2,111.44
Phase I Env. Assess	\$3,465.00	\$3,465.00	100%	100%	\$0.00
Hydrant Flow Test	\$3,850.00	\$3,850.00	100%	100%	\$0.00
Preliminary Permitting	\$15,000.00	\$7,315.50	48%	74%	\$3,756.00
Total for Fixed Fee Services	\$197,765.00	\$67,739.15	34%	50%	\$30,194.05

Grand Total Due

\$30,194.05

Outstanding invoices: \$40,178.74

Invoice #	Due date	Balance due
K1056-004	Dec 17th, 2023	\$19,472.82
K1056-005	Jan 21st, 2024	\$20,705.92

Please remit payment to: Traverse Landscape Architects, 150 Chestnut St. 4th Floor, Providence, RI 02903



February 29, 2024

Mr. Stephen Marshall, Director of Finance & Operations Town of Canton 801 Washington Street Canton, MA 02021

Dear Stephen,

The following invoice is for Traverse Landscape Architects' time spent-to-date on the "Phase 1: Environmental Permitting & Coordination with Town and State Officials" item for William H. Galvin Middle School:

TRAVERSE LANDSCAPE ARCHITECTS	
02/16/24 Invoice #K1056-007 - Galvin Middle School	\$ 480.60
01/30/24 Invoice #K1056-006 – Galvin Middle School	\$ 3,756.00
SUBTOTAL	\$ 4,236.60
10% Administrative Mark-Up as per Article 9.1 of the Contract	
for Designer Services:	\$ 423.66

This GRAND TOTAL amount of \$4,660.26 is shown in our Architect / Engineer Request For Payment 0006E-2303.00 for the period ending February 29, 2024 for EXTRA Services.

If you have any questions, please feel free to contact me.

Sincerely,

Kristen Baker, Principal | Office Manager

Ai3 Architects LLC

Bill from

Bill to

Traverse Landscape Architects

Ai3 Architects

150 Chestnut Street, 4th Floor

Providence, RI 02903

United States

111 Speen St., Suite 300 Framingham, MA 01701

Project K1056

Services through

Canton-Galvin Middle School

Jan 1, 2024 - Jan 31, 2024

Invoice #	Terms	Issue date	Due date	Total due
K1056-007	Net 30	Feb 16, 2024	Mar 17, 2024	\$5,940.80

Fixed Fee Services

PHASE	PLANNED	PREVIOUSLY BILLED (\$)	PREVIOUSLY BILLED (%)	% COMPLETE	CURRENT DUE
Feasibility	\$38,000.00	\$35,150.00	92%	(100%)	\$2,850.00
Schematic Design	\$24,000.00	\$1,881.60	7%	19%	\$2,610.20
Survey	\$97,500.00	\$26,795.00	27%	27%	\$0.00
Wetland Delineation	\$3,850.00	\$3,850.00	100%	100%	\$0.00
Phase I Traffic	\$12,100.00	\$11,870.10	98%	98%	\$0.00
Phase I Env. Assess	\$3,465.00	\$3,465.00	100%	100%	\$0.00
Hydrant Flow Test	\$3,850.00	\$3,850.00	100%	100%	\$0.00
Preliminary Permitting	\$15,000.00	\$11,071.50	73%	77%	\$480.60
Total for Fixed Fee Services	\$197,765.00	\$97,933.20	49%	53%	\$5,940.80

Grand Total Due

\$5,940.80

Outstanding invoices: \$50,899.97

Invoice #	Due date	Balance due	
K1056-005	Jan 21st, 2024	\$20,705.92	
K1056-006	Feb 29th, 2024	\$30,194.05	

Bill from

Bill to

Traverse Landscape Architects

Ai3 Architects

150 Chestnut Street, 4th Floor

Providence, RI 02903

United States

111 Speen St., Suite 300 Framingham, MA 01701

Project K1056

Services through

Canton-Galvin Middle School

Dec 1, 2023 - Dec 31, 2023

Invoice #	Terms	Issue date	Due date	Total due
K1056-006	Net 30	Jan 30, 2024	Feb 29, 2024	\$30,194.05

Fixed Fee Services

PHASE	PLANNED	PREVIOUSLY BILLED (\$)	PREVIOUSLY BILLED (%)	% COMPLETE	CURRENT DUE
Feasibility	\$38,000.00	\$28,140.00	74%	(93%)	\$7,010.00
Schematic Design	\$24,000.00	\$0.00	0%	(8%)	\$1,881.60
Survey	\$97,500.00	\$11,360.00	11%	27%	\$15,435.00
Wetland Delineation	\$3,850.00	\$3,850.00	100%	100%	\$0.00
Phase I Traffic	\$12,100.00	\$9,758.65	80%	98%	\$2,111.44
Phase I Env. Assess	\$3,465.00	\$3,465.00	100%	100%	\$0.00
Hydrant Flow Test	\$3,850.00	\$3,850.00	100%	100%	\$0.00
Preliminary Permitting	\$15,000.00	\$7,315.50	48%	74%	\$3,756.00
Total for Fixed Fee Services	\$197,765.00	\$67,739.15	34%	50%	\$30,194.05

Grand Total Due

\$30,194.05

Outstanding invoices: \$40,178.74

Invoice #	Due date	Balance due
K1056-004	Dec 17th, 2023	\$19,472.82
K1056-005	Jan 21st, 2024	\$20,705.92

Please remit payment to: Traverse Landscape Architects, 150 Chestnut St. 4th Floor, Providence, RI 02903



	Sudget Status Report										
Pay Code	Description	Total Project Bu	dget	Authorized Changes	Revised Total Budget	Total Committed	% Cmtd to Date	Actual Spent to Date	% Spent to Date	Balance To Spend	Comments
	FEASIBILITY STUDY AGREEMENT										
0001-0000	OPM Feasibility Study/Schematic Design	\$ 346	,000 \$	\$ 9,900	\$ 355,900	\$ 355,900	100%	\$ 217,500	61%	\$ 138,400	
0002-0000	A&E Feasibility Study/Schematic Design	\$ 900	,000	\$ 187,860	\$ 1,087,860	\$ 1,087,860	100%	\$ 733,619	67%	\$ 354,241	
0003-0000	Environmental & Site	\$ 204	,000 \$	\$ (187,860)	\$ 16,140	\$ -	0%	\$ -	0%	\$ 16,140	
0004-0000	Other	\$ 50	,000 \$	(9,900)	\$ 40,100	\$ -	0%	\$ -	0%	\$ 40,100	
	SUB-TOTAL	\$ 1,500	,000	\$ -	\$ 1,500,000	\$ 1,443,760	96%	\$ 951,118	63%	\$ 548,881	
	TOTAL PROJECT BUDGET	\$ 1,500	,000	\$ -	\$ 1,500,000	\$ 1,443,760	96%	\$ 951,118	63%	\$ 548,882	
	FUNDING SOURCES	Max w/ Contir	g.	Max w/o Conting.							
	Maximum State Share	\$ 708	,150	\$ 708,150	Project	Canno Ikomo Fueludad	Continuosias	Basis of Total	Reimbursement		
	Local Share	\$ 791	,850	\$ 791,850	Budget	Scope Items Excluded	Contingencies	Facilities Grant	Rate		



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William H. Galvin Middle School - Canton, MA March 31, 2024 **Monthly Cash Flow Original** Revised \$140,000 **Projection Projection Date Actual** Monthly Expenditures Original Projection Actual Revised Projection Mar-23 Apr-23 17,300 17,300 \$120,000 17,300 17,300 May-23 Jun-23 22,300 17,300 Jul-23 98,550 95,870 \$100,000 Aug-23 108,550 101,700 Sep-23 108,550 115,437 Oct-23 132,769 108,550 \$80,000 Nov-23 98,550 110,186 98,550 110,459 Dec-23 98,550 105,780 \$60,000 Jan-24 \$ Feb-24 93,550 109,718 Mar-24 88,550 98,880 \$40,000 Apr-24 82,550 98,880 May-24 73,550 100,020 118,880 Jun-24 73,550 \$20,000 Jul-24 73,550 80,321 73,550 Aug-24 17,300

17,300

17,300

1,500,000

Sep-24

Oct-24

Total:

73,550

73,550

951,119

1,500,000



William H. Galvin Middle School - Canton, MA Cumulative Cash Flow March 31, 2024

Date	Original Projection	Actual Cumulative	Revised Forecast	1,600,000	
Mar-23	17,300	\$ 17,300			Monthly Expenditures - Cumulative Original Projection Actual Cumulative Revised Forecast
Apr-23	34,600	\$ 34,600	\$ 34,600	1,400,000	Original Projection Actual Cumulative Revised Potetast
May-23	51,900	\$ 51,900	\$ 51,900		
Jun-23	74,200	\$ 69,200	\$ 69,200	1,200,000	
Jul-23	172,750	\$ 165,070	\$ 165,070	_,,,	
Aug-23	281,300	\$ 266,770	\$ 266,770		
Sep-23	389,850	\$ 382,207	\$ 382,207	1,000,000	
Oct-23	498,400	\$ 514,976	\$ 514,976		
Nov-23	596,950	\$ 625,162	\$ 625,162	800,000	
Dec-23	695,500	\$ 735,621	\$ 735,621		
Jan-24	794,050	\$ 841,401	\$ 841,401	500.000	
Feb-24	887,600	\$ 951,119	\$ 951,119	600,000	
Mar-24	976,150		\$ 1,049,999		
Apr-24	1,058,700		\$ 1,148,879	400,000	
May-24	1,132,250		\$ 1,248,899		
Jun-24	1,205,800		\$ 1,367,779	200,000	
Jul-24	1,279,350		\$ 1,448,100	200,000	
Aug-24	1,352,900		\$ 1,465,400		
Sep-24	1,426,450		\$ 1,482,700	-	
Oct-24	1,500,000		\$ 1,500,000	Mar	to being thang thing thing beeng seding oring boing secing thing being thang theing theing thing theing seding or
Total:	\$ 1,500,000	\$ 841,401	\$ 1,500,000	71	k. 4, 2, 1, k, 2, 0, 4, 0, 2, 4, 4, k, 4, 2, 3, 0



WILLIAM H GALVIN MIDDLE SCHOOL Preliminary Project Schedule

2/5/2024

Task Name	Duratio	Start	Finish
Procure OPM [MOD 2]	n (days)	Monday, January 30, 2023	Monday, March 6, 2023
OPM interviews	1		-
		Monday, January 30, 2023	
OPM fee review & approval	36	Tuesday, January 31, 2023	•
MSBA OPM meeting approval	1	Tuesday, March 7, 2023	-
MSBA OPM letter issued	1	Thursday, February 2, 2023	-
OPM contract executed	1	Monday, March 6, 2023	•
Procure Architect [MOD 2]	107	Wednesday, March 15, 2023	-
Committee reviews & approves issuance RFS to the MSBA	1	Wednesday, March 15, 2023	
LF issues RFS to the MSBA	1	Thursday, March 16, 2023	Thursday, March 16, 2023
MSBA-RFS review period	15	Thursday, March 16, 2023	Thursday, March 30, 2023
Finalize RFS with MSBA/BC	1	Monday, April 3, 2023	Monday, April 3, 2023
Ad submitted in Central Register & local newspaper	1	Thursday, March 30, 2023	Thursday, March 30, 2023
Select 3 members for DSP team / Assign DSP subcommittee	1	Wednesday, March 15, 2023	Wednesday, March 15, 2023
Ad appears in Central Register	1	Wednesday, April 5, 2023	Wednesday, April 5, 2023
On-Site RFS briefing	1	Thursday, April 13, 2023	Thursday, April 13, 2023
Receive RFS designer submissions	1	Thursday, May 11, 2023	Thursday, May 11, 2023
Review RFS & check references	1	Wednesday, May 24, 2023	Wednesday, May 24, 2023
Submit initial RFS packets to the MSBA DSP	1	Wednesday, May 24, 2023	Wednesday, May 24, 2023
Submit reference check data to the MSBA DSP [MSBA deadline]	1	Tuesday, May 30, 2023	Tuesday, May 30, 2023
Designer Selection Panel Dry Run	1	Monday, June 5, 2023	Monday, June 5, 2023
Attend MSBA 1st DSP Meeting [assume rank and interview option is selected]	1	Tuesday, June 6, 2023	Tuesday, June 6, 2023
Attend MSBA 2nd DSP Meeting for Interviews	1	Tuesday, June 20, 2023	Tuesday, June 20, 2023
MSBA DSP issues official ranking and letter Re: Top Ranked Design Firm	1	Tuesday, June 20, 2023	Tuesday, June 20, 2023
Negotiate Designer Fee	9	Tuesday, June 20, 2023	Wednesday, June 28, 2023
Designer contract - approval by BC	1	Wednesday, June 28, 2023	Wednesday, June 28, 2023
Execute Designer contact	1	Thursday, June 29, 2023	Thursday, June 29, 2023
Develop schedule/work plan	15	Thursday, June 29, 2023	Thursday, July 13, 2023
BC approves work plan	1	Thursday, August 3, 2023	Thursday, August 3, 2023
MSBA/District kick off meeting	1	Tuesday, August 1, 2023	Tuesday, August 1, 2023
FEASIBILITY STUDY [MOD 3]	285	Friday, July 14, 2023	Wednesday, April 24, 2024
Preliminary Design Program (PDP)	120	Thursday, June 29, 2023	Friday, October 27, 2023
Educational Programming	78	Friday, July 14, 2023	Friday, September 29, 2023
Ed. Visioning kick off meeting	1	Friday, July 14, 2023	
Educational Visioning Galvin Walkthrough	1	Friday, July 21, 2023	
Educational Visioning Group Workshop #1	1	Thursday, July 27, 2023	
Educational Visioning School Tours	2	Wednesday, August 2, 2023	
Educational Visioning Group Workshop #2 & #3	1	Wednesday, August 16, 2023	
Educational Visioning Workshop #4 - Community Meeting	1	Sunday, August 20, 2023	
Educational Programming Verification Session #1	1	Friday, August 18, 2023	
Educational Programming Verification Session #2 EDUCATIONAL PLAN; Ed plan statement of teaching philosophy,	1 78	Thursday, September 14, 2023	Thursday, September 14, 2023 Thursday, September 14, 2023
methods and goals.		Thursday, June 29, 2023	
Initial space summary ("ISS")	1	Thursday, September 14, 2023	
Evaluation of existing conditions	121	Thursday, June 29, 2023	Friday, October 27, 2023

Meetings	254	Tuesday, March 7, 2023	Wednesday, November 15, 2023
SBC #1 OPM Kickoff	1	Tuesday, March 7, 2023	Tuesday, March 7, 2023
SBC #2 Designer Selection Process	1	Wednesday, March 15, 2023	Wednesday, March 15, 2023
SBC #3	1	Wednesday, June 14, 2023	Wednesday, June 14, 2023
SBC #4	1	Wednesday, June 28, 2023	Wednesday, June 28, 2023
SBC #5	1	Wednesday, September 20, 2023	Wednesday, September 20, 2023
SBC #6	1	Wednesday, October 18, 2023	Wednesday, October 18, 2023
SBC #7	1	Wednesday, November 15, 2023	Wednesday, November 15, 2023
** Submit PDP to the MSBA **	1	Friday, October 27, 2023	Friday, October 27, 2023
MSBA PDP Review	22	Monday, October 30, 2023	Monday, November 20, 2023
Receive MSBA PDP comments	1	Wednesday, December 20, 2023	Wednesday, December 20, 2023
District returns responses to MSBD PDP comments	27	Wednesday, December 20, 2023	Monday, January 15, 2024
Preferred Schematic Report (PSR)	178	Monday, October 30, 2023	Wednesday, April 24, 2024
Prepare and Submit Project Notification to Mass	36	Friday, December 1, 2023	Friday, January 5, 2024
Historical Commission and Receive MHC Response SBC Vote to Submit PSR	1	Wednesday, January 24, 2024	Wednesday, January 24, 2024
*** Submit PSR to the MSBA ***	1	Monday, February 5, 2024	Monday, February 5, 202
MSBA Review Period	22	Tuesday, February 6, 2024	Tuesday, February 27, 2024
Respond to MSBA PSR review comments	15	Tuesday, February 27, 2024	Tuesday, March 12, 202
MSBA Facilities Assessment Committee (FAS) review	15	Wednesday, March 13, 2024	Wednesday, March 27, 2024
(3/13 or 3/27) Respond to MSBA FAS Comments	29	Wednesday, March 13, 2024 Wednesday, March 13, 2024	Wednesday, April 10, 2024
★★MSBA BOD Mtg - PSR - Proceed to Schematic★★	1	-	
<u> </u>	325	Wednesday, April 24, 2024	Wednesday, April 24, 2024
Schematic Design [MOD 4]	323	Tuesday, February 6, 2024	Thursday, December 26, 2024
DESE outsmitted	00	Thursday, June 6, 2004	Thursday 1, 1, 2, 07, 000
DESE submittal	22	Thursday, June 6, 2024	-
MSBA Review of DESE Submittal	22	Friday, June 28, 2024	Friday, July 19, 2024
MSBA Review of DESE Submittal DESE Review and Approval	22	Friday, June 28, 2024 Monday, July 22, 2024	Friday, July 19, 2024 Monday, August 12, 2024
MSBA Review of DESE Submittal DESE Review and Approval Schematic Design Submittal	22 22 65	Friday, June 28, 2024 Monday, July 22, 2024 Wednesday, April 24, 2024	Friday, July 19, 2024 Monday, August 12, 2024
MSBA Review of DESE Submittal DESE Review and Approval	22	Friday, June 28, 2024 Monday, July 22, 2024 Wednesday, April 24, 2024 Friday, May 10, 2024	Friday, July 19, 2024 Monday, August 12, 2024 Thursday, June 27, 2024
MSBA Review of DESE Submittal DESE Review and Approval Schematic Design Submittal	22 22 65	Friday, June 28, 2024 Monday, July 22, 2024 Wednesday, April 24, 2024	Friday, July 19, 2024 Monday, August 12, 2024 Thursday, June 27, 2024 Friday, June 7, 2024
MSBA Review of DESE Submittal DESE Review and Approval Schematic Design Submittal SD Cost Estimates and Reconciliation	22 22 65 29	Friday, June 28, 2024 Monday, July 22, 2024 Wednesday, April 24, 2024 Friday, May 10, 2024	Friday, July 19, 2024 Monday, August 12, 2024 Thursday, June 27, 2024 Friday, June 7, 2024 Thursday, July 11, 2024
MSBA Review of DESE Submittal DESE Review and Approval Schematic Design Submittal SD Cost Estimates and Reconciliation MSBA and Bond Counsel to Review Vote Language	22 22 65 29 15	Friday, June 28, 2024 Monday, July 22, 2024 Wednesday, April 24, 2024 Friday, May 10, 2024 Thursday, June 27, 2024	Friday, July 19, 2024 Monday, August 12, 2024 Thursday, June 27, 2024 Friday, June 7, 2024 Thursday, July 11, 2024 Wednesday, June 26, 2024
MSBA Review of DESE Submittal DESE Review and Approval Schematic Design Submittal SD Cost Estimates and Reconciliation MSBA and Bond Counsel to Review Vote Language SBC Vote to Approve SD Submission to MSBA	22 22 65 29 15	Friday, June 28, 2024 Monday, July 22, 2024 Wednesday, April 24, 2024 Friday, May 10, 2024 Thursday, June 27, 2024 Wednesday, June 26, 2024	Friday, July 19, 2024 Monday, August 12, 2024 Thursday, June 27, 2024 Friday, June 7, 2024 Thursday, July 11, 2024 Wednesday, June 26, 2024 Thursday, June 13, 2024
MSBA Review of DESE Submittal DESE Review and Approval Schematic Design Submittal SD Cost Estimates and Reconciliation MSBA and Bond Counsel to Review Vote Language SBC Vote to Approve SD Submission to MSBA MSBA Schematic Design Notification	22 22 65 29 15 1	Friday, June 28, 2024 Monday, July 22, 2024 Wednesday, April 24, 2024 Friday, May 10, 2024 Thursday, June 27, 2024 Wednesday, June 26, 2024 Thursday, June 13, 2024	Friday, July 19, 2024 Monday, August 12, 2024 Thursday, June 27, 2024 Friday, June 7, 2024 Thursday, July 11, 2024 Wednesday, June 26, 2024 Thursday, June 13, 2024 Thursday, June 27, 2024
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MSBA Review of DESE Submittal DESE Review and Approval Schematic Design Submittal SD Cost Estimates and Reconciliation MSBA and Bond Counsel to Review Vote Language SBC Vote to Approve SD Submission to MSBA MSBA Schematic Design Notification ** Schematic Submitted to the MSBA ** MSBA Project Scope and Budget meeting MSBA Review Comments Issued Respond to MSBA Comments **MSBA BOD Meeting - SD Approval** (TBD - 2024 dates not released) 120-day duration to secure funding authorization District executes PSBA **Town Approvals** (exact dates TBD) **Execute PFA ** CM PROCUREMENT [applicable if committee decides to utilize CM-R methodology]	22 22 65 29 15 1 1 1 15 22 15 1 121 8 23 17	Friday, June 28, 2024 Monday, July 22, 2024 Wednesday, April 24, 2024 Friday, May 10, 2024 Thursday, June 27, 2024 Wednesday, June 26, 2024 Thursday, June 13, 2024 Thursday, June 27, 2024 Wednesday, July 17, 2024 Thursday, July 17, 2024 Friday, July 19, 2024 Wednesday, August 28, 2024 Wednesday, August 28, 2024 Saturday, August 31, 2024 Monday, November 18, 2024 Tuesday, December 10, 2024 Wednesday, January 24, 2024 Wednesday, January 24, 2024	Friday, July 19, 2024 Monday, August 12, 2024 Friday, June 27, 2024 Friday, June 7, 2024 Thursday, July 11, 2024 Wednesday, June 13, 2024 Thursday, June 13, 2024 Thursday, June 27, 2024 Wednesday, July 31, 2024 Thursday, July 18, 2024 Friday, August 2, 2024 Wednesday, August 28, 2024 Thursday, December 26, 2024 Saturday, September 7, 2024 Tuesday, December 10, 2024 Thursday, December 26, 2024 Monday, April 15, 2024 Wednesday, January 24, 2024
MSBA Review of DESE Submittal DESE Review and Approval Schematic Design Submittal SD Cost Estimates and Reconciliation MSBA and Bond Counsel to Review Vote Language SBC Vote to Approve SD Submission to MSBA MSBA Schematic Design Notification *** Schematic Submitted to the MSBA *** MSBA Project Scope and Budget meeting MSBA Review Comments Issued Respond to MSBA Comments ***MSBA BOD Meeting - SD Approval** (TBD - 2024 dates not released) 120-day duration to secure funding authorization District executes PSBA **Town Approvals** (exact dates TBD) **Execute PFA ** CM PROCUREMENT [applicable if committee decides to utilize CM-Rethodology] SBC Approves Use of CM at Risk Delivery & Selection Committee	22 22 65 29 15 1 1 15 22 15 1 121 8 23 17 82	Friday, June 28, 2024 Monday, July 22, 2024 Wednesday, April 24, 2024 Friday, May 10, 2024 Thursday, June 27, 2024 Wednesday, June 26, 2024 Thursday, June 13, 2024 Thursday, June 27, 2024 Wednesday, July 17, 2024 Thursday, June 27, 2024 Friday, July 19, 2024 Friday, July 19, 2024 Wednesday, August 28, 2024 Wednesday, August 28, 2024 Saturday, August 31, 2024 Monday, November 18, 2024 Tuesday, December 10, 2024 Wednesday, January 24, 2024	Thursday, June 27, 2024 Friday, July 19, 2024 Monday, August 12, 2024 Thursday, June 27, 2024 Friday, June 7, 2024 Thursday, July 11, 2024 Wednesday, June 26, 2024 Thursday, June 13, 2024 Thursday, June 27, 2024 Wednesday, July 31, 2024 Thursday, July 18, 2024 Friday, August 2, 2024 Wednesday, August 28, 2024 Thursday, December 26, 2024 Saturday, September 7, 2024 Tuesday, December 10, 2024 Thursday, December 26, 2024 Monday, April 15, 2024 Monday, April 15, 2024 Monday, April 15, 2024 Monday, June 8, 2026

Design Development	177	Thursday, January 2, 2025	Friday, June 27, 2025
Design Development Documents	106	Thursday, January 2, 2025	Friday, April 18, 2025
DD Cost Estimate	21	Friday, April 18, 2025	Friday, May 9, 2025
DD Value Engineering and Reconciliation	14	Saturday, May 10, 2025	Friday, May 23, 2025
** Submit DD package to MSBA **	1	Friday, May 23, 2025	Friday, May 23, 2025
MSBA Issues Comments	22	Friday, May 23, 2025	Friday, June 13, 2025
Response to MSBA Comments	14	Friday, June 13, 2025	Friday, June 27, 2025
CD 60% Phase_MSBA Submission	160	Friday, June 27, 2025	Thursday, December 4, 2025
Develop CD 60% Documents	91	Friday, June 27, 2025	Thursday, September 25, 2025
CD 60% Cost Estimate	21	Thursday, September 25, 2025	Thursday, October 16, 2025
CD 60% VE and Reconciliation	14	Thursday, October 16, 2025	Thursday, October 30, 2025
** Submit 60% CD MSBA submission **	1	Thursday, October 30, 2025	Thursday, October 30, 2025
MSBA Issues Comments	21	Thursday, October 30, 2025	Thursday, November 20, 2025
Response to MSBA Comments	14	Thursday, November 20, 2025	Thursday, December 4, 2025
CD 90% Phase_MSBA Submission	133	Thursday, December 4, 2025	Thursday, April 16, 2026
Develop CD 90% Documents	63	Thursday, December 4, 2025	Thursday, February 5, 2026
CD 90% Cost Estimate	21	Thursday, February 5, 2026	Thursday, February 26, 2026
CD 90% VE and Reconciliation	14	Thursday, February 26, 2026	Thursday, March 12, 2026
** Submit 90% CD MSBA submission **	1	Thursday, March 12, 2026	Thursday, March 12, 2026
MSBA Issues Comments	21	Thursday, March 12, 2026	Thursday, April 2, 2026
Response to MSBA Comments	14	Thursday, April 2, 2026	Thursday, April 16, 2026
Final 100% CD MSBA submission - for record only	41 davs		
100% CD drawings developed	45	Thursday, April 16, 2026	Sunday, May 31, 2026
Prepare 100% CDs for Final Bidding	8	Sunday, May 31, 2026	Monday, June 8, 2026
** Submit 100% CD (Bid) drawings/specs/GMP to MSBA ** FOR RECORD	1	Monday, June 8, 2026	Monday, June 8, 2026
PERMITTING - STATE and LOCAL JURISDICTIONAL APPROVALS	459	Thursday, October 30, 2025	Monday, February 1, 2027
Zoning Board of Appeals	98	Thursday, December 4, 2025	Thursday, March 12, 2026
Notice of Intent to Conservation Commission (Review based on Preliminary Site Design w/ Final Site Design due at 60% CDs)	1	Thursday, October 30, 2025	Thursday, October 30, 2025
NPDS Construction General Permit	45	Thursday, April 16, 2026	Sunday, May 31, 2026
EPA-NPDES / SWPPP	25	Sunday, May 31, 2026	Thursday, June 25, 2026
Permits from Town Engineering Dept.	45	Thursday, April 16, 2026	Sunday, May 31, 2026
Special Permit to Planning Dept.	35	Thursday, September 25, 2025	Thursday, October 30, 2025
Building Permit	246	Sunday, May 31, 2026	Monday, February 1, 2027
Bidding			
Early Site Work Bid Period (after 60% CDs, if possible)	28	Thursday, November 20, 2025	Thursday, December 18, 2025
Award Early Package Contract	1	Thursday, December 18, 2025	Thursday, December 25, 2025
Main Bid Period	30	Monday, June 8, 2026	Wednesday, July 8, 2026
Final GMP	28	Wednesday, July 8, 2026	Wednesday, August 5, 2026
Construction	1342	Thursday, December 25, 2025	Tuesday, August 28, 2029
Early Mobilization	28	Thursday, December 25, 2025	Thursday, January 22, 2026
Early Site Work Construction (if possible)	167	Thursday, January 22, 2026	Wednesday, July 8, 2026
Main Construction	730	Wednesday, July 8, 2026	Friday, July 7, 2028
Building Substantial Completion	1	Friday, July 7, 2028	Friday, July 7, 2028
FFE Installation	31	Friday, July 7, 2028	Monday, August 7, 2028
Punchlist	31	Friday, July 7, 2028	Monday, August 7, 2028
Final Completion of New School	1	Monday, August 7, 2028	Monday, August 7, 2028
Teacher Move-In	21	Monday, August 7, 2028	Monday, August 28, 2028

School Opening	1	Monday, August 28, 2028	Monday, August 28, 2028
Building Demo and Field Construction (if applicable)	365	Monday, August 28, 2028	Tuesday, August 28, 2029

Project Closeout Phase	118	Tuesday, August 28, 2029	Monday, December 24, 2029
Prepare and Submit Closeout Documents	90	Tuesday, August 28, 2029	Monday, November 26, 2029
Final Application for Payment	1	Monday, November 26, 2029	Monday, November 26, 2029
Submit 100% DCAMM Contractor Evaluations	7	Monday, November 26, 2029	Monday, December 3, 2029
Final Reimbursement Request	1	Monday, December 3, 2029	Monday, December 3, 2029
MSBA Closeout Documents Submitted	21	Monday, December 3, 2029	Monday, December 24, 2029
LEED	1604	Thursday, January 2, 2025	Friday, May 25, 2029
LEED Registration	21	Thursday, January 2, 2025	Thursday, January 23, 2025
LEED Kick-Off Meeting	1	Thursday, January 30, 2025	Thursday, January 30, 2025
Submit Design Submittal to USGBC	1	Monday, June 8, 2026	Monday, June 8, 2026
Final LEED 10-Month Cx Report	300	Friday, July 7, 2028	Thursday, May 3, 2029
Final Cx Report, Cx Completion Certificate	7	Friday, May 4, 2029	Friday, May 11, 2029
Construction Submittal to USGBC	14	Friday, May 11, 2029	Friday, May 25, 2029
Targeted Date of LEED Certification Letter	1	Friday, May 25, 2029	Friday, May 25, 2029
DCAMM Documentation	833	Monday, June 8, 2026	Monday, September 18, 2028
Designer evaluation for Design Phase	21	Monday, June 8, 2026	Monday, June 29, 2026
Designer evaluation for CA Phase	21	Friday, July 7, 2028	Friday, July 28, 2028
Contractor 50% evaluation	21	Thursday, September 2, 2027	Thursday, September 23, 2027
Contractor 100% evaluation	21	Monday, August 28, 2028	Monday, September 18, 2028