

**CANTON BUILDING RENOVATIONS COMMITTEE
Town of Canton
Canton Public Schools
960 Washington Street
Canton, MA 02021**

January 2023

**Owner's Project Manager (OPM)
Request for Services (RFS)**

Town of Canton

Canton Public Schools

OPM RFS William H. Galvin Middle School

**ADDENDUM I
January 9, 2023**

The following are questions (with answers from the Canton Public Schools) received by Friday January 6, 2023:

- 1) Due to the amount of pages of information required to complete Attachment C: Owners Project Manager Application Form, can we exclude Attachment C from the page count?
 - a. No, the written 20 page count maximum for "Selection Criteria" includes Attachment C. Respondents may supplement this proposal with graphic materials and photographs.

- 2) Will the sign-in sheets from the informational meeting and site inspection held on 12/21/22 be sent out?
 - a. All bid registers and sign in sheets will be available by request following the submission deadline January 11, 2023 @ 4:00PM.

- 3) Attachments A, B, and D are cited as exclusions to the page count limit. Are we supposed to include copies or complete any part of Attachments A & B?
 - a. Attachments A & B are provided for your information, requirements for content response can be found on page 8 and 9 of the RFS.

- 4) Should the following be provided strictly in Attachment C format: project profiles (question 7/past performance), organization chart (question 5), resumes (question 6/key personnel table), capacity (question 8), and references (question 9)?
 - a. Attachment C must be completed, additional information may be provided outside of the Attachment C format, but within the page count requirements.